

Dementia Friendly Community – Caerphilly

Accreditation Criteria and Next Steps

Meeting 8th October 2015, Ty Penallta, Ystrad Mynach

Attendance: Mandy Sprague (MS) Sue Wright (SW) Howard Rees (HR) all CCBC, Phil Diamond (PD) Gwent Transformation Team, Ian Thomas (IT) Alzheimers Society, Natalie Flowers (ABUHB) John Green (JG) New Horizons

Apologies: Viv Daye (CCBC) Susanne Maddax (GAVO) Colin Capel & Sean Rees Communities First Michelle Jones (MJ) Parent Network

	Criteria	ACTIONS & UPDATES	NEXT STEPS OCT 2015
1	Ensure the right local STRUCTURE is in place to maintain a sustainable dementia friendly community.	<p><u>LEAD Local Authority (Gwent Transformation Team Lead – Phil Diamond [PD])</u></p> <ul style="list-style-type: none"> • Ensure appropriate links with Local Service Board (LSB) /Older People’s Forum and establish effective coordination [PD/MS]. • Links in place NCN and Ageing Well in Wales. • DFC Implementation group established • Developed Terms Of Reference and declaration. • Link to regional Dementia Board and implementation of Dementia Nation Wales [PD] 	<ul style="list-style-type: none"> • Links in place with LSB, NCN and Ageing Well in Wales. PD/MS sit on national advisory groups • ACTION: Briefing to LSB with 6 month progress report by Dec 2015 [PD] • ACTION: PD to attend next LSB meeting with OPC [PD] • ACTION: Draft TOR circulated for comment need to be signed off [PD] • Declaration developed as part of ‘checklist’ • Viv Day reported to CCBC to develop DFC. Check update [PD]

2	<p>Identify leads- CHAMPIONS - to take responsibility for driving forward the work to support your community to become dementia friendly.</p>	<p><u>LEAD Welsh Assembly & Local Authority (PD supporting)</u></p> <ul style="list-style-type: none"> • Dementia Champions have been identified in Caerphilly and at Councillor level. • Champions will also, where available, chair sub group 4 times per year [PD] • PD met with Dave Street to identify elected member champion – positions reviewed annually • CC linking Gerald Jones MP and Huw Lewis AM both interested in supporting. • Natalie Flowers linking with business leader in Caerphilly town – John Moor Solicitors • Identify supporting Officers from LA, ABUHB, and Alzheimer’s Society. [PD] 	<p>ACTION: PD to follow up with VD, CC and CC for political champions</p>
3	<p>Have a plan to raise AWARENESS about dementia in key organisations and businesses within the community that support people with dementia To ensure a better understanding of dementia and an appreciation of the condition.</p>	<p><u>LEAD Alzheimer’s Society (Chella Borde – Dementia Champion training) & Local Authority PD)</u></p> <ol style="list-style-type: none"> 1. Roll out of Dementia Friends Awareness and Champion Training [PD/CB] 2. Identify current list of champion trainers [CB] 3 x Dementia Champion training organised across region up to Dec 15 3. Contact partners to identify dates for awareness and champion training [PD] 4. Record awareness and training sessions [PD/CB] 5. Use existing communication mechanisms to raise awareness [PD to discuss with LA communication team] <p><u>Dementia Friends Sessions</u></p> <ol style="list-style-type: none"> 6. Locations in Rhymney (Winding House, Ynys Mynydd etc) also Parenting Network which included MP Gerlad Jones [CC] 	<ul style="list-style-type: none"> • ACTION: all members to discuss adoption of symbol. PD to circulate ‘checklist’ • Business forum, Barclays Bank [MS] • Schools [PD] • Town Centre management – Andrew Highway to be invited to sit on group [MS/PD] • PD to deliver session to NCN staff in Newbridge • PD in discussion with Gwent Police to deliver sessions to PCSOs

		<p>7. Further CCBC staff [VD/SW] 8. Natwest Bank Caerphilly Twon Centre and film made to be used across the UK [PD] 9. Health Champions [GAVO] 10. GPs through NCN network [PD] 11. ACTION: PD to discuss with Winding House, Natwest and Parenting Forum adopting logo</p> <p>DF generic flyer developed [PD]</p>	<ul style="list-style-type: none"> • Need to include Ambulance and Fire Service MS has contacts. <p>Adoption of DFC logo</p> <ul style="list-style-type: none"> • United Welsh
4	<p>Develop a STRONG VOICE for people with dementia living in your communities. This will give your plan credibility and will make sure it focuses on areas people with dementia feel are most important</p>	<p><u>LEAD (Alzheimer's Society)</u></p> <ul style="list-style-type: none"> • Ensure existing carer's forums are linked to Dementia Friendly Community through representative on sub group [PD] • Ensure carer's views standing item agenda [PD] • Use carers initial evaluation [PD] • IT now sits on group and links with support groups and carers • MS suggested inviting a carer from a local forum. 	<ul style="list-style-type: none"> • ACTION: discuss further at next meeting • IT to visit Dementia Friendly Cafes and Carer's group and undertake baseline evaluation • IT to link with Dementia Coordinators and understand person's journey living with dementia
5	<p>RAISE THE PROFILE of your work to increase reach and awareness to different groups in the community</p>	<p><u>LEAD ALL</u></p> <ul style="list-style-type: none"> • Use existing mechanisms to communicate awareness of work to achieve Dementia Friendly Community e.g. council newsletter, GAVO, partner's websites [PD & ALL] • Developed DFC webpages shared link to council and LSB website • Facebook, twitter etc [ALL] • Discussed launch event. Decided to target Winding House Museum (reminisce boxes etc) link to local schools preferably 	<ul style="list-style-type: none"> • Launch agreed: Winding House New Tredegar, end of November ACTION: PD/CC/VD to discuss with communications launch of DFC and press release Newsline, Caerphilly Observer, SW Argus

		<p>early autumn first week of October. Use event to launch Parenting Forum book.</p> <ul style="list-style-type: none"> • Link to NCN Dementia Pathway website [PD&NCN Lead]. PD now part of development group discuss website and validity with Dementia Connect website • Link to Community Connector programme to raise awareness of progress [PD] • Natwest Bank adopted DFC logo and article on CCBC website. 	
6	<p>Focus your plans on a number of key areas that have been identified locally</p>	<p><u>LEAD Local Authority</u></p> <ul style="list-style-type: none"> • Use existing LSB/Older People’s strategy action plan templates and link to current strategies [PD/MS] • Suggest items on Older People’s Forum and LSB agenda [PD/MS] • Link to Ageing Well in Wales and Dementia Board – see 1 • Identify priorities and targets <p>Emerging Priorities</p> <ol style="list-style-type: none"> 1. Identify pilot town(s) – Caerphilly & Rhymney 2. Raise Awareness through Dementia Friends – target 500 Dementia Friends, 10 Champions, specifically businesses in each town centre. 3. Develop website resource – linked to NCN Dementia Roadmap development 4. Strategically link to existing strategies under Local Service Board 	<p>Majority of priorities progressing –see previous sections</p>
7	<p>Have in place a plan or system to UPDATE THE</p>	<p>LEAD (ALL but PD to coordinate)</p> <ul style="list-style-type: none"> • Provide 6 monthly report and all partners to contribute [PD & ALL] 	<ul style="list-style-type: none"> • Report will need to be produced for Nov 2015. Report will be

<p>PROGRESS of your community after six months and one year. To participate in the recognition process you will need to set out how you intend to report on progress towards becoming dementia friendly at the six-month stage and self-assess on an annual basis.</p>	<ul style="list-style-type: none"> • Develop reporting mechanism template based on priorities [PD] • Use carers and groups as focus groups [PD/LS/DL] <ul style="list-style-type: none"> ▪ Questionnaires (before and after) ▪ On line questionnaire ▪ Comment books ▪ Digital Stories ▪ Reference group • Report through existing strategic mechanism LA scrutiny process, Local Service Board and Health Board. [PD] 	<p>circulated to partners</p> <ul style="list-style-type: none"> • ACTION: PD discussing evaluation with SSIA • ACTION: IT to undertake evaluation with specific groups
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